

**Norwell Board of Selectmen
Meeting Minutes
June 24, 2015**

TOWN OF NORWELL
TOWN CLERK
2015 JUL 30 AM 9:42

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Gregg McBride opened the meeting and introduced Ellen Allen, Jason Brown, Alison Demong, Peter Smellie and Town Administrator Peter Morin. *MOTION: Ellen Allen moved the Board approve the agenda as amended. Seconded by Peter Smellie and unanimously voted.*
Note: Liam Deeny and Peter Kulka were unable to attend this meeting to be interviewed. Mr. Kulka will reschedule.

4. REPORTS

a) Citizen Comments – None

b) Selectmen's Report and Announcements - None

c) Town Administrator's Report

Mr. Morin stated that there is a lot of activity in process with many of the Town committees. The Library/Town Hall Study Committee and the Economic Development Committee should schedule a time to meet with the BOS as soon as possible.

5. Discussion/Action Items

a. Committee Interviews

Jill O'Loughlin – Ms. O'Loughlin gave a summary of her background for new members and viewers. She would like to be a voting member of the Library/Town Hall Study Committee. There is lots of work to do, and she is requesting to be reappointed. The Senior Tax Relief Committee would be new for Ms. O'Loughlin. She has interest in both boards. The BOS asked a few questions, and thanked her for staying involved while she served on the Board of Registrars.

Motion: made by Ellen Allen, seconded by Peter Smellie, to appoint Jill O'Loughlin to the Senior Tax Relief Committee for a three year term ending June 30, 2018. Unanimously voted

Motion: made by Ellen Allen, seconded by Peter Smellie, to appoint Jill O'Loughlin to the Library/Town Hall Study Committee for a three year term ending June 30, 2018. Unanimously voted

Liam Deeny requested a position on the ZBA as an alternate, but the board is currently full. He has withdrawn his application.

Gary Osborne – applied for a seat on the Conservation Commission. He gave an overview of his reasons for interest in this board. He is currently serving on the PBMC, and would also like a seat on the Con Com. Ms. Allen asked if he would need to recuse himself from any issues being discussed and he answered no (Mr. Osborne doesn't own his business anymore). Mr. McBride asked if he had looked at the regulations for Con Com; Mr. Osborne answered yes, and he would be willing to read and learn them. There are courses for new members who are interested in learning the regulations. There are a few other applicants for a seat on this board and the BOS will let him know their decision.

Liz Hibbard – Community Housing Trust applicant. Mr. McBride introduced Ms. Hibbard to viewers and the board. She gave a summary of her background, highlighting her job at Citizens bank in Community Redevelopment. The BOS welcomed Ms. Hibbard to the Town and the CHT, and commented that she will be a perfect fit.

Motion: made by Ellen Allen, seconded by Peter Smellie, to appoint Elizabeth Hibbard to the Community Housing Trust for a term ending June 30, 2017. Unanimously voted

b) 2015 Committee Reappointments, cont'd.

Police Chief Ross confirmed his desire to reappoint all of the Special Police Officers as named in the following motion.

Motion: made by Ellen Allen, seconded by Peter Smellie, to reappoint the following Special Police officers for a term ending June 30, 2016:

Ernest Anastasio, Michael Brenton, Robert Clark, Sean Doherty, Katelin Jenkins, Matthew Luccarelli, Todd McAnagh, Maureen Shirkus. Unanimously voted

The board will postpone the reappointments to the CPC and Con Com.

The following committees still need volunteers; 2 At Large members for the ZBA Bylaw Review Committee, 3 more members for the General Bylaw Committee, several members for the Senior Tax Relief Committee, 2 open seats for the Energy Committee, as well as several other Town Committees. Next week's agenda will include discussion and vote to expand the number of seats on the Economic Development Committee. Mr. Morin will put an ad in the Mariner with a list of the open committee seats, with hopes that more residents will apply.

The Cable Committee needs 1 to 2 more members. Mr. Brown asked Mr. McBride to give an overview of the committee's function. Per Mr. McBride, this committee has been around for a while, and is meant to manage "all things cable". Both providers, Verizon and Comcast, give the town a portion of subscription revenue (PEG account), and the money is accumulating. Towns often set up their own studios with this money. Norwell would need a studio to do anything more on the local Cable TV channels. Currently there is a working relationship with Marshfield, but the Town needs to decide to cement that relationship or move in a different direction. Negotiations begin in 2017 for new contracts with both vendors. If the PEG money is not spent, the Town will be under pressure to reduce the portion of the subscription fee that the vendors give to the town. Mr. Brown stated that the Town is at risk because we don't have a plan to use the funds. A viable committee is needed to work on a plan, which would provide a great opportunity for collaboration with the Library/Town Hall Study Committee. There is a TV studio in the little theater at NHS, but it is currently being used as a classroom. If anyone has interest in a seat on this committee please contact Town Hall.

c) Summer schedule

Summer meetings – the BOS will meet every other week. The signing of the weekly Warrants will be assigned to the Town Administrator temporarily for the summer. The board will meet next week on July 1, no meeting July 8th, meeting July 15th, no meeting July 22nd, meeting July 29th. They will meet on August 12, no meeting August 19th, meeting on August 26th, no meeting September 2, meeting on September 9th. The need for a quorum was discussed and will be revisited to make sure there is a quorum for the upcoming scheduled meetings. This is the tentative schedule for now, which will be reviewed at the end of July.

d) FY16 Areas of Focus

Mr. McBride asked the board to discuss their opinion of priority of items. Discussion ensued about developing a strategy for 40B Housing, and expanding the discussion of areas of potential Economic Development. The CHT has its hands full with the current list of tasks, which may open up the potential for another board for the 40B issue. The Planning Board is too busy. This topic may have overlap with the Economic Development Committee and Planning Board, who could address this issue. Town residents have been very clear about stating that no large 40B

developments are wanted. Mr. Morin stated that one area for more success would be retaining Affordable Housing stock through changes in legislation and perhaps targeting change in the regulations vs. specific developments. Potential regulations changes which allow more time for marketing AH units are much needed. Ms. Allen has asked the MMA to put the 40B topic on one of their upcoming meeting agendas. She will bring up some of these ideas, hopefully to the new undersecretary of DHCD. Mr. Morin stated that it might work well to task him with meeting with specific parties (as an ombudsman) rather than forming a new committee. Ms. Demong and Ms. Allen will meet with Mr. Morin to decide priorities.

Mr. McBride led a discussion about the Jacobs Farmhouse property, which is regulated by agreement/restrictions that generally allow Con Com to have authority over the fields. The BOS has overall authority with contracts related to the property. The restoration and maintenance of this property requires some BOS leadership. What is the goal? Farm? Museum? Educational facility? The property needs a common goal/plan. This topic falls under goal #2. The board will develop a plan and then meet with the other boards involved, which is important in order to make sure all the goals are aligned. There are some portions of the ongoing business that were taken care of (e.g. insurance for the year). The need is to update the 30-40 year old document to be relevant to the property as it functions today. #3 Comprehensive Capital Spending Plan. Mr. Hechenbleikner gave the BOS a good template as a starting place, and Mr. Morin will take over.

Mr. McBride will edit and resort the priorities list for the next meeting. He will add long term liabilities issues such as OPEB. The board will be spending considerable time on this topic, so it should be reflected in this list.

6. Licenses and Permits

a) *Motion: made by Ellen Allen, seconded by Peter Smellie, to approve a one day license request from the Bartending Service of NE, to sell All Alcohol on June 27, 2015 from 7pm to 11pm at the Cushing Center, for a graduation party. Unanimously voted*

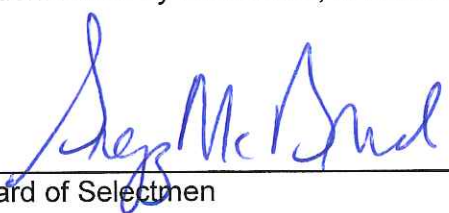
7. Approval of Minutes

Motion: made by Ellen Allen, seconded by Peter Smellie, to approve the minutes of the BOS open meetings as follows: May 13, 2015, May 20, 2015, June 3, 2015, June 10, 2015, and June 17, 2015. Unanimously voted

8. Correspondence – None

9. Adjournment –

Motion: made by Ellen Allen, seconded by Peter Smellie, to adjourn. Unanimously voted



Board of Selectmen

Attachments – none

Future tasks:

- 1. Revisit meeting schedule at the end of July

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